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14 MAR 1956

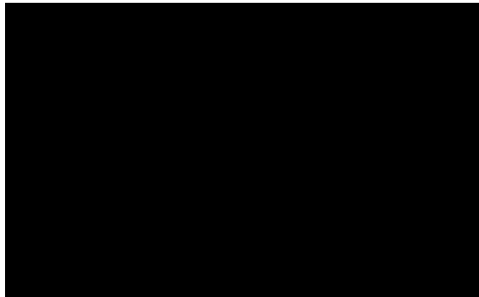
MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT: Minutes of 8 March 1956 Committee Meeting

25X1A

1. The CIA Incentive Awards Committee met on Thursday, 8 March 1956 at 2:30 P.M. in Room 2323, Curie Hall with [REDACTED] presiding at the request of the Chairman. The following members and alternates were present:

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Office of Personnel  
Office of Training  
Office of Communications  
Office of the Deputy Director  
(Plans)  
Office of Logistics  
Office of the Deputy Director  
(Intelligence)  
Management Staff, Incentive  
Awards Staff

2. The Committee approved the adoption of the Employee Suggestions listed below and recommended awards in the amounts shown:

<u>Suggestion No.</u>	<u>Award</u>
1038 -	\$10.00
1207 -	Letter of thanks. Cash award considered inappropriate due to suggester's grade (GS-14).
1219 -	Letter of thanks. No cash award. Suggestion considered within employee's job responsibilities.
1453 -	\$10.00
1619 -	\$10.00
1620 -	Letter of thanks. Cash award considered inappropriate due to suggester's grade (GS-14).
1646 -	Letter of thanks. No cash award. [REDACTED] checked with suggesters' supervisors who agreed that this suggestion fell clearly within their normal job responsibilities.
1811 -	\$10.00
2034 -	Letter of thanks. Cash award considered inappropriate because 2034 merely pointed up a problem for which 1207 had already proposed a solution.

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2145 - \$300 (\$285 for tangible savings plus  
\$15 for intangible benefits.  
2189 - Commendatory letter.

3. The Committee considered the following suggestions and advised the Executive Secretary to take action as indicated below:

25X1A 140 - Deferred for check with suggester's supervisor  
25X1A ( ) to determine whether the suggestion  
was within normal job responsibilities.  
25X1A 1552 - Disapproved. recommended and the  
Committee approved requesting Management Staff (O&M)  
to study this suggestion in the light of current  
conditions.  
25X1A 1584 - Deferred for referral to Office of Personnel  
and Management Staff (O&M) for  
joint study and re-evaluation. Additional infor-  
25X1A mation may be obtained from and  
regarding its possible use in RI.

4. The Committee approved the recommendation of evaluating offices for non-adoption of the following suggestions:

994	1608	2046
1032	1651	2090
1170	1705	2189
1456	1718	1474
1460	2025	1783

5. The meeting was adjourned at 4:00 P.M.

Executive Secretary  
Incentive Awards Committee

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APPROVED:

Chairman, Incentive Awards Committee

25X1A

Date

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